

ANNEXURE—17

POWERS COMMON TO THE HEADS OF STATIONS/OFFICES OF ALL INDIA RADIO

Sl. No.	Nature of Power	Rule under which Delegated	Extent of Power Delegated	Remarks
<p>NOTE:—This annexure does not constitute, and should not be quoted as an authority in support of the exercise of any powers mentioned in it. The relevant rules and orders mentioned in column 3/5 which form the real basis should be carefully read and understood before the powers are exercised.</p>				
<p>1 CENTRAL CIVIL SERVICES (PENSION) RULES, 1972</p>				
1	Counting of period of suspensions on reinstatement.	Rule 23.	Full powers for Class III and Class IV Staff	
2	Counting of the period of break in service between the date of dismissal, removal or compulsory retirement, and the date of retirement, and the period of suspension (if any).	Rule 25 (2).	-do-	
3	Retrospective commutation of absence without leave into leave without allowances.	Rule 27(2).	-do-	
4	Condonation of interruption in services.	Rule 28.	-do-	

Sl. No.	Nature of Power	Rule under which Delegated	Extent of Power Delegated	Remarks
5	Payment of gratuity on abolition of office in lieu of short notice.	Rule 39(2)(b).	Full powers for Class III and Class IV Staff.	
6	Reduction in amounts of pension for unsatisfactory service.	Rule 6(2).	-do-	
7	To admit service on the basis of written statement and collateral evidence.	Rule 67 (4).	-do-	
8	Power to sanction pension and gratuity.	Rule 60 (1).	Full powers for Class III and Class IV Staff.	
9	Retrospective effect to commencement of pension when delay in application is sufficiently explained.	Rule 83(1).	-do-	
II. G. F. Rs (1963)				
1	Grant of advances for purchase of bicycles to non-gazetted Govt. servants.	G.F.R. 191(2) and 212.	Full	
2	Advance for the purchase of warm clothing to a Class III or a Class IV Govt. Servant who is posted at a hill Station for a period of not less than one year.	G. F. R 216.	Full	
3	Advance for the purchase of table fan to Class IV Govt. Servants.	G.F. R. 221.	Full	

Sl. No.	Nature of Power	Rule under which Delegated	Extent of Power Delegated	Remarks
11	Advances to the families of Govt. servants who die while in service: (i) Lump-sum advance to provide for immediate financial relief.  (ii) Advance to meet travel expenses.	G.F.R. 262.  G.F.R. 265.	To the family of a non-gazetted Govt. servant only.  To the families of Gazetted and Non-gazetted Govt. servants for whom he is the controlling officer.	Subject to the conditions laid down in GFRs 262 to 264.  Subject to the conditions laid down in GFRs 265 to 267.
III. D.F.P. RULES, 1958				
1	Conveyance hire.	Item 3 of Annexure to Schedule V.	For gazetted and non-gazetted officers only subject to the conditions laid down in the rule cited in Col. 3.	Min. of Finance O.M. No. F.19(3)-E(coord) 67 dated 18-10-68.
2	To authorise a gazetted officer serving under him to incur contingent and miscellaneous expenditure on his behalf.	Rule 10(C).	Full.	Subject to C.T.R. 142.
3	Postal and Telegraph charges, commission on Money Orders for remittance to Scholarship holders, contractors etc.	Item 15 of Annexure to Schedule V.	Power to sanction such expenditure subject to other conditions laid down in the rule cited in Col. 3.	Min. of Finance O.M. No. F.19(3)-E(coord) 67 dated 18-10-68.
4	Local printing and binding in emergent cases.	Item 16 of Annexure to Schedule V.	Rs. 500 per annum.	-do-

<p>4 Advances of pay and T.A. on transfer to:— (i) Permanent Govt. servants (Gazetted or Non-gazetted)</p>	<p>(i) Full</p>	<p>(i) Subject to conditions laid down in G.F.R. 223, 225 and 226.</p>
<p>(ii) Temporary Govt. servants (Gazetted and Non-gazetted)</p>	<p>(ii) Full subject to provision of adequate surety.</p>	<p>(ii) (a) As in (i) above. (b) Surety not necessary under certain conditions <i>vide</i> Govt. of India decision I below G.F.R. 181.</p>
<p>5 Advance of T.A. to a retiring Govt. servant to enable him to proceed to the place where he intends to reside permanently after retirement.</p>	<p>Full.</p>	<p>Subject to conditions laid down in G.F.R. 224.</p>
<p>6 Advance of T.A. for journey on tour to: (i) Permanent Govt. servants.</p>	<p>(i) Full.</p>	<p>(i) Subject to conditions laid down in G.F.R. 231, 233 and 234</p>
<p>(ii) Temporary Govt. servants.</p>	<p>(ii) Full subject to surety of a permanent Govt. servant.</p>	<p>(ii) (a) As in (i) above. (b) Surety not necessary under certain conditions <i>vide</i> G.I. decision I below G.F.R. 181.</p>
<p>7 Advance to Govt. servants to enable him to avail of the leave travel concession.</p>	<p>Full.</p>	<p>Full.</p>
<p>8 Advance of pay on the eve of important Festivals to non-gazetted Govt. servants.</p>	<p>Full.</p>	<p>Subject to conditions laid down in G.F.R. 236 to 245.</p>
<p>9 Advance for Law suits to which Govt. is a Party.</p>	<p>Full.</p>	<p>Full.</p>
<p>10 Advance in lieu of leave salary to Govt. servants who proceed on leave for a period not less than one month/30 days.</p>	<p>Full.</p>	<p>Full.</p>

IV. TREASURY RULES

- 1 To authorise any gazetted officer serving under him to sign a bill or order for him. C.T.R. 142. Full.

V. G. P. FUND (C.S.) RULES, 1960

- 1 Temp. Advances from G.P. Fund to Government servants. Rule 12(1).  
 A sum of whole rupees not exceeding three months' pay or half the amount at credit in the fund of the subscriber, whichever is less. Subject to conditions in Rules 12 to 14.

VI. C. P. FUND—RULES (INDIA), 1962

- 1 Temp. Advances from C.P. Fund to Staff Artists. Rule 13(1).  
 A sum of whole rupees not exceeding three months' pay or half the amount of subscriptions and interest thereon at credit in the fund of the subscriber, whichever is less. Subject to the conditions in Rules 13 to 15.

VII. MEDICAL ATTENDANCE RULES, 1944

- 1 Advance to meet the initial expenditure on medical attendance and treatment of Govt. servants and the members of their family. Ministry of Finance (Deptt. of Expenditure) O.M. No. E. 21(2) EV(B)/61 dated 12-7-61. Four months' pay of Rs. 500 or such amount as the Medical Officer/T.B. Specialists may recommend, whichever is less. Subject to the conditions laid down in the order cited under Col. 3.

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2	Advance to meet initial expenditure on post T.B. check-up to Govt. servants drawing pay upto Rs. 100 per month.	Min. of Finance (Deptt. of Expenditure) O.M. No. F. 21(3) EV(B)/62, dated 8-1-63.	Rs. 30 in each case.	Subject to the conditions laid down in the order cited under Col. 3.
<b>VIII. MISCELLANEOUS POWERS</b>				
1	Appointment and Grant of Special Pay to Cashiers.	G.I. Min. of Finance (Deptt. of Expr.) O.M. No. F. 11 (42)EIII/60 dated 4-9-61 and F. 11(42)EIII/60 dated 28-6-62.	Power to appoint Cashier and grant of Special Pay to Cashier at the following rates:	Please also refer to Annexure 1 to Chapter IV of Vol. I.
<b>Amount of average monthly cash disbursed</b>				
			Upto Rs. 4,000	Rs. 10 P.M.
			Rs. 4,001 to Rs. 20,000	Rs. 20 P.M.
			Rs. 20,001 to Rs. 50,000	Rs. 30 P.M.
			Rs. 50,001 to 1,00,000	Rs. 40 P.M.
			Over Rs. 1,00,000	Rs. 50 P.M.
2	Administrative approval and expenditure, sanction for works.	Min. of I&B letter No. F. 1/30-69-B(F) dated 14-7-70.	Power to accord administrative approval and expenditure sanction upto a limit of Rs. 5,000 in each case of non-residential works. The work may be executed through C.P.W.D. or state P.W.D. or if necessary departmentally or through approved contractors.	

## IX. POWERS IN RESPECT OF STAFF ARTISTS

- 1 Advance to meet the initial expenditure on medical attendance and treatment of self and the members of family of Staff Artists. Min. of I&B letter No. 13(8) 58-B(P) dated 22-10-60. Four months' fee or Rs. 500 or such amounts as the medical officer/T.B. Specialist may recommend, which ever is less. Subject to same condition on which admissible to Govt. servants.
- 2 Advance to staff Artists to enable them to avail of the leave travel concession. Min. of I & B U.O. No. 13(19) 57-B(P) dated 31-7-61. Full Subject to the conditions on which admissible to Govt. servant.
- 3 Advance of fee on the eve of important festivals to Staff Artists. Min. of I & B letter No. 13(1) 61-B(P) dated 18-9-61. Full -do-
- 4 Advance to Staff Artists for the purchase of bicycles. Min. of I & B letter No. 13(5) 64-B(P) dated 20-1-65. Full -do-
- 5 Advance for the purchase of warm clothing to Staff Artists who are posted at a hill Station for a period of not less than one year. Min. of I&B letter No. 8/14/ 67-B(A) dated 14-4-67. Full -do-